



The world-leading wood pellet certification

# ENplus® Certified Traders Application Form

VERSION February 2025

Please send the application electronically to the chosen Certification Body

## Client data

Company name \_\_\_\_\_

Website \_\_\_\_\_ VAT n° \_\_\_\_\_

Please send an extract from the Official business register.

### Legal Address

Street & n° \_\_\_\_\_

ZIP code \_\_\_\_\_ City \_\_\_\_\_

Country \_\_\_\_\_

### Legal Representative

Mr. Mrs.

Name \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

## Certification scope and business activities

**Certification Scope: Trade of bulk pellets with physical contact:** Yes No

If Yes - please choose relevant business activities:

- Procurement of pellets
- Storage of pellets (B2C)
- B2B storage
- Large-scale delivery of pellets
- Small scale delivery of pellets

**Certification scope: Trade of bagged pellets:** Yes No

If Yes - please choose relevant business activities:

- Procurement of pellets
- Bagging of pellets
- Trade of bagged pellets (where the trader is the bag design owner)

Trade of bagged pellets: The trader is the bag design owner

**Certification scope: Trade of bulk pellets without physical contact:**

Yes

No

If Yes - please choose relevant business activities:

Procurement of pellets

Trade of bulk pellets without physical contact

Please note that if your company gets certified for trading of bulk pellets without physical contact and you want to change your scope later on to trading of bulk pellets with physical contact, an inspection has to take place for this to be included in your certification scope.

## Certification

Certification Body \_\_\_\_\_

## Trade volume

Please report the projection of traded pellets expected for the current year

ENplus A1® bulk: \_\_\_\_\_ metric tonnes

ENplus A2® bulk: \_\_\_\_\_ metric tonnes

ENplus B® bulk: \_\_\_\_\_ metric tonnes

ENplus A1® bagged: \_\_\_\_\_ metric tonnes

ENplus A2® bagged: \_\_\_\_\_ metric tonnes

Amount of pellets in ENplus® A1, ENplus® A2 & ENplus® B quality sold to power plants or for animal bedding (included in the number above)

\_\_\_\_\_ metric tonnes

## Sites

**Does your company contract a certified or non-certified service provider for storage, bagging or small scale deliveries?**

Yes, a certified service provider (mention the ID \_\_\_\_\_)

Yes, a non-certified service provider

My company does not contract a service provider

**Does your company have additional sites that you would like to include in your certification?**

Yes - Number of additional sites \_\_\_\_\_)

No

In case your company holds more than one site please fill in one data sheet for every additional site. See page 4 for definitions.

## 1<sup>st</sup> site

(In case it's different from Legal address)

Name \_\_\_\_\_

Street & n° \_\_\_\_\_

ZIP code \_\_\_\_\_ City \_\_\_\_\_

Country \_\_\_\_\_

## Business activities of the 1<sup>st</sup> site

Procurement of pellets	Storage of pellets(B2C)
Large-scale delivery of pellets	Bagging of pellets
Small-scale delivery of pellets	Trade of bulk pellets without physical contact
Trade of bagged pellets (where the trader is the bag design owner)	B2B storage

## Quality manager (competent in conversing in English)

Mr.                      Mrs.

Name \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

## Substitute of the quality manager

Mr.                      Mrs.

Name \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

## Origin of traded pellets

Own production                      External supplier

ENplus® IDs of suppliers \_\_\_\_\_

## Technical equipment of the 1<sup>st</sup> site

**Please indicate the equipment you use including from non-certified service providers:**

### Vending machine

Yes                      No

If Yes - Please fill in Data sheet for vending machines

### Vehicles for small-scale deliveries to end-user

Yes                      No

If Yes - Please fill in Data sheet for vehicles for small-scale deliveries to end-users

**Number of delivery vehicles** \_\_\_\_\_

Only indicate vehicles for small-scale deliveries to end-users; please complete the form for delivery vehicles.

## ■ Attachments

Data sheet(s) for additional sites (Number of Data sheets \_\_\_\_\_)

Data sheet(s) for vehicles for small-scale deliveries to end-users  
(Number of Data sheets \_\_\_\_\_)

Data sheet(s) for Vending machines (Number of Data sheets \_\_\_\_\_)

Extract from official business register

Bag design to be approved

# Definitions

## Multisite company

An organisation which is identified in having a central function relating to pellet production or trade (normally and hereafter referred to as a 'central office'). Here certain activities relating to quality management are planned, controlled, and managed within a network of local offices or branches (sites) at which such activities are fully or partially carried out.

Typical cases of a multisite company are:

- a) a producer with a network of production sites, storage sites, delivery trucks, and/or sales offices that are a part of a single legal entity or are separate legal entities but with the managerial control by the legal entity of the producer;
- b) a trader with a network of other traders with or without delivery trucks, storage sites, or/and sales organisations that are a part of a single legal entity or are separate legal entities but with the managerial control by the legal entity of the certified trader;
- c) a company outsourcing activities to a service provider without a valid ENplus® certification.

## Small-scale delivery

A delivery of bulk pellets to an end-user that does not exceed 20 tonnes. This excludes deliveries of pellets in big bags and vending machines.

*NOTE: A typical example of a small-scale delivery is a delivery of pellets to more end-users (households) along a single route (multi-drop).*

## Large-scale delivery

A delivery of bulk pellets to a customer other than the small-scale delivery.

*NOTE: Examples of large-scale delivery: a delivery of a complete truck load to one end-user above 20 tonnes, a delivery to a trader, a delivery by trains or vessels, a delivery of big bags.*

## Bagged pellets

Pellets in a packaging unit that protects the pellets from quality degradation with a filling weight between 5 kg and 50 kg.

## Bulk pellets

Pellets other than bagged pellets produced, stored, handled, or transported loose.

*NOTE: Bulk pellets also include pellets in big bags.*

## Big Bag

A flexible intermediate bulk container (FIBC) made of flexible fabric that is designed for storing and transporting bulk pellets with a typical capacity of 1,500L. A delivery of pellets in big bags is considered a delivery of bulk pellets.

### Filled in by the Certification Body

Application approved

Application rejected